

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
December 9, 2019**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1801 hours by Director Myers.
2. Board Members present were Director Myers, and Director Abrott. President Boudreau attended by phone. Chief Loveberg was present, along with other members of SVVFR.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
4. **6:05 pm: Presentation of the Annual Financial Report for fiscal year ending June 30, 2019 by Sciarani & Co.**
 - This item was taken out of order.
 - Jim Sciarani of Sciarani & Co. presented the Annual Financial Report for fiscal year ending June 30, 2019.
 - Reviewed 10 year balance and revenue history.
 - Reviewed current fund balances (emergency, general, acquisition). Good increase in acquisition.
 - Reviewed balance sheet and Auditor's Opinion.
 - Director Myers moved to accept the Annual Financial Report for fiscal year ending June 30, 2019. President Boudreau seconded, and all were in favor. The motion passed.
5. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on November 11, 2019 were submitted by Director Myers for approval. Director Abrott moved to approve the minutes with no corrections or additions. Director Myers seconded, and all were in favor. The motion passed.
6. **Public Comments and Discussion**
 - None.
7. **Accounts Payable:**
 - a. ARC Health and Wellness \$514.09
 - b. ARC Health and Wellness \$441.34
 - c. ARC Health and Wellness \$509.24
 - d. ARC Health and Wellness \$316.34
 - e. ARC Health and Wellness \$514.09
 - f. ARC Health and Wellness \$209.00
 - g. ARC Health and Wellness \$514.09
 - h. ARC Health and Wellness \$514.09
 - i. ARC Health and Wellness \$509.24
 - j. ARC Health and Wellness \$431.64
 - k. ARC Health and Wellness \$514.09
 - l. ARC Health and Wellness \$441.34
 - m. ARC Health and Wellness \$441.34
 - n. ARC Health and Wellness \$441.34
 - o. ARC Health and Wellness \$514.09
 - p. Care Flight \$30.00
 - q. Care Flight \$30.00
 - r. Deer Valley Press \$229.65

- s. Giomi/Ace Hardware \$40.49
- t. Frontier \$298.53
- u. IAFC \$285.00
- v. Menesini \$848.53
- w. Nu-Systems, Inc \$126.00
- x. NV Energy \$84.60
- y. NV Energy \$41.13
- z. NV Energy \$50.87
- aa. NV Energy \$142.20
- bb. On The Side Graphics \$240.00
- cc. On The Side Graphics \$1,063.00
- dd. Quill \$33.66
- ee. Quill \$33.41
- ff. REMSA Education & Training Center \$34.00
- gg. Renner \$24.99
- hh. Renner \$27.08
- ii. Smith Valley Garage, Inc. \$254.70
- jj. Smith Valley Volunteers \$100.00
- kk. Spencer, Tom \$18.36
- ll. Spencer, Tom \$115.00
- mm. Standard Diesel and Repair \$189.33
- nn. Standard Diesel and Repair \$115.53
- oo. TSA Custom Car and Truck \$1471.99
- pp. TSA Custom Car and Truck \$1415.99
- qq. Uniformity of Nevada, LLC \$107.98
- rr. Uniformity of Nevada, LLC \$245.97
- ss. Verizon \$137.44
- tt. Walker, Travis \$115.00
- uu. Yerington Auto Parts \$92.98

- Director Myers moved to accept the accounts payable as reviewed and presented. President Boudreau seconded, and all were in favor. The motion passed. The claims were approved as presented.

8. Accounts Receivable:

- Ambulance fees collected were \$3,584.95. In addition, we received \$531.41 in Plan Review Fees, \$35,017.08 in reimbursements, and \$200.00 in Donations. Director Myers moved to accept the accounts receivables. President Boudreau seconded, and all were in favor. The motion passed.

9. Correspondence Received:

- None.

10. Discussion and possible action regarding a Financial Hardship Waiver Request.

- The Board reviewed the Financial Hardship Waiver Request and noted a few discrepancies and requested that those issues be addressed prior to the January 2020 meeting.

11. Discussion and possible action regarding the purchase of an ambulance.

- Chief Loveberg advised that the purchase of an ambulance in process.

12.For Possible Action: Review, discussion and possible action regarding updating Smith Valley Fire Protection District Strategic Plan.

- Chief Loveberg advised that the meeting is still planned for February 4, 2020 at 6 pm.

13.Fire Chief's Report:

- 172 calls to date. 8 since last meeting. Updated the status of the structure fire from last week. Mutual aid from Mason Valley, Antelope Valley and East Fork. Lyon County Search and Rescue provided security over night of the scene. State Fire Marshal is conducting the investigation and is reviewing the injuries of the firefighters.
- Chief Loveberg advised that last meeting the Board of Director's inquired about PERS limits for retirees. The new limit has been raised to \$26,003.50.
- New computers, monitors, televisions and 2 versions of Windows 10 have been purchased and are scheduled to be installed Friday, December 13, 2019.
- The new Ram trucks have been stripped. Extend-a-bed and Wi-Fi communications still need to be installed.

14.Discussion and possible action on the status and repair of District equipment:

- All operational at this time. U-40 was serviced and wheel sensors still go on and off. WT still has air conditioning issues and will address that later.
- No other major repairs needed.

15.Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Captain Hunewill talked to engineering contractors for the project out front of Station 40. Will be here Thursday, December 12, 2019 to view and make suggestions.
- Director Boudreau advised that he talked with the School's District Office and they don't have a problem installing a gate between the school and Hunewill's property. Chief Loveberg advised that Captain Nuti has provided Mrs. Hunewill with copies of Cooperate Aid Agreements.

16.Smith Valley Fire District Volunteer Comments:

- None

17.Board Member Comments:

- President Boudreau reminded us that the financial disclosure statements that will be due in January 15, 2020 for Board Members. You can start working on them December 31, 2019.

18.Public Comment:

- None.

19.Requests for items to be placed on future meeting agendas:

- Financial Hardship Waiver Request.
- Captain Nuti's response from Mrs. Hunewill if there is something actionable.

20.Action to adjourn:

- Director Myers moved to adjourn. President Boudreau seconded, and all were in favor. The meeting was adjourned at 1857.

Respectfully submitted,

AB, Administrative Asst.